



**SHERIDAN COMMUNITY SCHOOLS
24795 N. HINESLEY ROAD
SHERIDAN, IN 46069**

FOR SCHOOL USE ONLY

Route to:
Athletic Director _____
Bldg. Administrator _____
Superintendent _____
Facilities Director _____
Return to _____

APPLICATION FOR USE OF ATHLETIC FACILITIES

Organization Requesting Usage: _____

Date: _____

Name of Event: _____

Attendance Expected: _____

Contact Person: _____

Phone: _____

Event Date(s): _____

Time Start _____

End _____

Date(s): _____

Time Start _____

End _____

Requested Areas: _____ HS Gymnasium

_____ MS Gymnasium

_____ ES Gymnasium

_____ HS Lockers

_____ MS Lockers

_____ ES Lockers

_____ Football Field

_____ Baseball Field

_____ Softball Field

_____ Soccer Field

_____ Other

Additional Needs: _____ Scoreboard

_____ Sound System

_____ Lights

_____ Concession

_____ Rest Rooms

_____ Other

Special Instructions: _____

Please circle: Admission will/will not be charged. Amount Charged: Adult \$_____ Child \$_____

Having read the policies on use of school facilities, we agree to the strict observance of the rules and regulations, and to be responsible for payment of all rental fees and damages to property not including ordinary wear and tear. It is understood that if a custodian or other school employee is required to open or oversee a building's usage, the employee will receive time and a half paid by the organization using the facility, mileage to and from home and usage site, and that this same rate of pay will be assessed for cleaning time after the event in the case clean-up is necessary.

Basic Charge \$ _____

Coordinator \$ _____

Custodian \$ _____

Other \$ _____

Total Charge \$ _____

Signature: _____

Address: _____

Phone: _____

Responsible person at time of facility use if other than above organization representative.

(Make checks payable to Sheridan Community Schools)

Name: _____ Phone: _____

The above request does not interfere with any athletic programs of this school and is hereby approved and necessary facilities scheduled.

Athletic Director

Building Administrator

Superintendent

Facilities Director