

Dear Parents/Guardians,

With winter weather approaching, I wanted to send this reminder about our notification process for school delays and cancellations. As you've seen in previous correspondence and newsletters, we have gone to a new alert system that ties in directly to our student information system. We take the information you have provided us through registration packets each summer or through information you've provided us during the year and update your records in PowerSchool.

Our alert system, SchoolMessenger, will push out emergency notifications as well as school delays or closings through SMS text messages to the parents/guardians that we have on record. In addition, it will also send an email to those who have registered an email address with us.

In order to receive our text alerts, you would have to "Opt-In" telling your phone it was okay to receive text alerts from us. We sent out that information back in September, and most of you have done that. If you aren't sure, you can manually "Opt-In" by texting the word "Yes" to the number 67587. Once you send that text, you should receive a text reply back within a minute or confirming that the process worked. If you receive an error message or no response, you will likely need to call your cell phone provider and ask them to make sure your account is set up to be able to receive short-stop messages from the number 67587.

Important things to remember in order to be able to receive our alerts:

- ***Should your cell phone number or email address change, please contact your school office as soon as possible to make sure we have your current information in our system***

We also will notify each local Indianapolis news station in the event of a school delay or closing. You can check their websites, mobile apps or watch the scrolling lists on your television.

(WTHR-13)

(WRTV-6)

(WISHTV-4)

(WXIN-Fox 59)

We will also update each of our websites:

www.scs.k12.in.us – District site

www.scs.k12.in.us/ses - Sheridan Elementary School

www.scs.k12.in.us/sms - Sheridan Middle School

www.scs.k12.in.us/shs - Sheridan High School

If you are a social media follower, our accounts will also be updated at:

Facebook – <http://www.facebook.com/sheridanschools>

Twitter – @SheridanSchool1

Instagram - @SheridanSchools

Should you have any questions, please feel free to contact me via email at leaj@sheridan.k12.in.us or by phone at 317-758-4431 ext. 4402.

Lea Jessup
Technology Director
Sheridan Community Schools