

December 2016

Dear Sheridan Community School Families:

RE: Inclement Weather eLearning Days

Recently we received notification from the Indiana Department of Education that Sheridan Community Schools was approved for the Inclement Weather Virtual Learning (eLearning) Option. This program will allow our K-12 students to "learn from home" in the event of inclement weather. Should the need arise to either utilize an eLearning day or close school due to inclement weather, Sheridan Community Schools will communicate on the local news, school website, social media (Facebook, Twitter, Instagram), and through School Messenger. We have the potential for two different weather and eLearning scenarios:

Scenario One: This virtual option can be used ON an inclement weather day. When an eLearning day is declared on the day of inclement weather, student learning expectations and resources will be delivered online. The day is approved and included in the required days of school attendance for students. Therefore, no other make-up days/hours are warranted.

- Sheridan Community Schools will use this eLearning option when inclement weather is imminent and declared the night prior to or by 6:00 a.m. on the day of the inclement weather.
- Local news, messages, and alerts will specifically state, "***eLearning day due to inclement weather.***" Sheridan Community Schools facilities will be closed, students will stay home, and teaching and learning will be delivered online.

Scenario Two: Districts may implement eLearning on a scheduled make-up day such as on a Flex day or any other make-up day. This option allows us to open a school during the make-up time to provide for students who might face challenges learning away from school or who may need accommodations.

- This option will be used if we have a late and unexpected closure called the morning of inclement weather.
- When the local news, messages, and alerts state school is ***closed***, we will schedule an eLearning make-up day to be determined at a later time.

What can you expect on an eLearning day? When an eLearning day is declared, students will follow an eLearning protocol established by your student's teacher(s). Students will be responsible for completing assignments provided by their teachers through online delivery. The students will not be physically at school but will be accountable to check-in for attendance, assignments, and contacting their teacher(s) if they have questions. Students are not restricted to completing their assignments between normal school hours and may complete assignments anytime throughout

the day. However, if you or your student have a question for a teacher, please contact the teacher prior to 3:00 p.m. If you do not have Internet access at home or at the facility your child will be staying on an eLearning day, please note that you will be able to get your assignments via phone from your teacher's voice mail message.

Elementary School Students: Over the next few weeks each teacher will be sending home an eLearning protocol folder with instructions and expectations, providing you with how to access assignments through SES Class Notes website, SeeSaw, Google Classroom and a call-in option, and any other teacher specific communication method, and class frequently-used websites and applications with login information. Please keep this information as you will want to refer to it if an eLearning day is declared. All assignments will be posted by 9:00 a.m. the morning the eLearning day is declared

Middle School and High School Students: If an eLearning day is declared, students will access assignments through Google Classroom or through a call-in option. All assignments will be posted by 9:00 a.m. the morning the eLearning day is declared.

Should you have questions, concerns, or need additional information please contact us.

Sincerely,

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