

Sheridan Community Schools 1:1 Responsible Use Agreement



Student Acknowledgement

I have read, understand, and will abide by the SCS Student Technology Handbook (located on the school website under the Students and Parents tab) and Technology Responsible Use Policy. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, I may be required to turn in my device, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

Student's Name (printed)

Grade

Student's Signature

Date

Parent/Guardian Acknowledgement and Permission

As the parent or guardian of this student, I have read the SCS Student Technology Handbook and Technology Responsible Use Policy and understand that my child will have access to the Internet through Sheridan Community Schools. I recognize that this access is designed for educational purposes and that SCS has taken reasonable precautions to minimize access to non-educational material. However, I also realize it is difficult for SCS to control access to all unwanted materials and I do not hold SCS responsible for any materials acquired on the network. I hereby give permission for SCS to issue a Chromebook device and Google for Education account access to my child. I further acknowledge that I have read, understand and agree to SCS policies regarding the school-provided device and authorize my student to accept a device.

Parent/Guardian Name (printed)

Parent/Guardian Signature

Date

Sheridan Community Schools 1:1 Responsible Use Agreement



Sheridan Community Schools (SCS) believes that student access to technology supports the district's educational mission, vision and goals. SCS also believes that all students have the capacity to utilize and access technology in a responsible, efficient, courteous and legal manner. Thus, the mission of the SCS 1:1 Digital Learning Initiative is to use technology effectively to increase student engagement thereby increasing student achievement in all areas. All students will be immersed in a digital environment, which connects our students to enriched curriculum, engages staff and students, inspires critical thinking and creativity, and empowers all learners.

It is important that users understand their responsibilities and conduct themselves as responsible learners at all times. Responsible uses of technology are devoted to activities that support teaching and learning. The following statements represent the students' agreement about the responsible use of technology.

I WILL:

- Bring my device to school fully charged each day.
- Keep private information private (i.e. passwords should not be shared).
- Treat others with respect both online and offline.
- Strive to be a responsible digital citizen.
- Encourage others to be good digital citizens.
- Use school-owned devices for school-related and school-appropriate purposes.
- Credit my sources when I am using other people's information, images, etc.
- Follow SCS policies, rules and regulations.
- Take care of SCS technology equipment.
- Notify school administration if I have lost, damaged or have problems with my device.
- Notify an adult immediately if I violate the Responsible Use Policy.

I WILL NOT:

- Read another student's private communications and schoolwork without permission.
- Use improper language or pictures.
- Use any form of electronic communication to harass, intimidate, ridicule, or harm others.
- Pretend to be someone else online.
- Give out my full name, address, or any personal information online.

- Take pictures or record audio/video without the consent of that student or staff member.
- Search for, possess, read, view, or copy inappropriate pictures or information.
- Damage, change, or tamper with the hardware or network in any way.
- Decorate the device with stickers, writing, or other markings.
- Peel off or remove school supplied asset tags or identification labels.

I UNDERSTAND:

- My work can be lost and I should be careful to back up important work.
- The Internet and SCS technology may not be accessible at all times.
- It is my responsibility to validate information or research on the Internet.
- The use of the Internet provided by SCS is a privilege and not a right.
- School personnel have full authority over the device and digital content.

EXPECTATIONS DEFINED:

Unauthorized Access – Access to another user’s account or computer without their consent or knowledge is considered hacking and is unacceptable and in violation of the SCS Technology Responsible Use Policy. Disciplinary action will be taken for violations.

Transporting devices – devices must be transported in an approved case provided by the school. This is required in order to prevent damage. Devices need to be shut down when not in use.

Securing devices – the security of your device is **YOUR** responsibility. If you leave it in your school or athletic locker, it is **YOUR** responsibility to make sure that the device is secured. Do not leave your device in an unsecured location. Do not leave your device on an athletic or activity bus. If your device is lost or stolen, **YOU** will be responsible for replacing it.

No Loaning or Borrowing Devices –

- Do **NOT** loan your device, power supply, carrying case or equipment to anyone else
- Do **NOT** borrow a device, power supply, carrying case or equipment from another student
- Do **NOT** share passwords or user names with others

Network Drives – Students will have access to Google Drive from their school login. Students can save important items on this drive. The Google drive can be accessed anywhere the student has Internet access by logging into their SCS provided Google account.

Internet Safety – There are many sites on the Internet that can be potentially dangerous to minors. These sites are blocked while learners are logged into the District network, but may be unprotected at home. Students are in violation of District policy if they access these sites through proxies or by any other means.

Music, Games or Programs – Music and games may not be downloaded or streamed over the Internet. This may be a violation of copyright laws. All software loaded on the system must be approved by SCS Technology Department.

Sound – Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes. Headphones can be used in the classroom as directed by the instructor.

Care of Equipment – The student will exercise all due and reasonable care in handling the use of the device and associated peripherals and agrees to return the equipment in good condition at the end of each school year. SCS accepts and acknowledges reasonable and normal wear and tear of the device over the course of its useful life.

Terms of Use of Equipment – Your right to possession and use of the property terminates no later than the last day of the school year unless terminated by the District or upon withdrawal from the District.

Assistance with Equipment Issues – If you are experiencing problems with your device, technicians will be on staff to assist you. Please see your Media Center staff member in order to report a problem with your device.

I understand that if the device and/or charger are damaged, lost or stolen, I will be responsible for reimbursing the school corporation as outlined below:

Lost\Stolen\Damaged Device:

Student is responsible for the replacement cost of the device and bag to be determined at the time of incident.

Parts Replacement\Repair:

	Broken Screen	Mother Board	Keyboard	Power Adapter	Misc. Parts
1 st Offense	\$40	\$150	\$35	\$25	Repair cost of particular part
2 nd Offense	\$50	\$160	\$40	\$30	
3 rd Offense	\$75	\$170	\$50	\$40	

Carrying Case Replacement - \$25.00

Total Chromebook Replacement - \$300

**** School administrators are responsible for determining if the damage is accidental or intentional.***

**** Repair costs are subject to change***

Any violation of District policy and rules may result in loss of school-provided device and/or access to the Internet. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

SCS makes no warranties of any kind; either expressed or implied for the Internet access provided. SCS will not be responsible for accuracy, nature, or quality of information gathered through school-provided access to the Internet.